



Columbia School District
11775 Hewitt Rd. Brooklyn, MI 49230
Dr. Pamela Campbell, Superintendent
(517) 592-6641

July 3, 2018

**Notice of Opening for 2018/2019 School Year
World Foreign Language Teacher**

Qualifications

Possession of a bachelor's degree in secondary foreign language and valid education credentials from the State of Michigan
Excellent communication skills, both oral and written
Student focused approach
High degree of flexibility
Ability to work well in fast paced environment
Team player

Job Description

The role of a foreign language teacher is to teach courses in a specific language, which in modern curriculums often includes instruction in literature and cross-cultural studies. Foreign language teachers demonstrate a high proficiency for students to learn effectively. Instruction in foreign languages includes vocabulary, grammar, and accent as well as spelling and other mechanics of language.

Various Duties

- ✚ Ability to teach students a completely new language.
- ✚ Opportunity to be creative in designing lessons and assignments for students.
- ✚ Selects appropriate texts, learning aids, materials, and supplies.
- ✚ Creates and maintains student records, and prepares reports relative to the work.
- ✚ Teaches desirable study, work and recreational habits by providing pupils with opportunities for which they are best suited.
- ✚ Develops suitable curricula and effective teaching methods based on assessment of students' needs.
- ✚ Prepares, adapts, and delivers instructional material.
- ✚ Follow educational plans for the individual student.
- ✚ Evaluates students' academic and behavioral progress.
- ✚ Participates in teacher training, as required.
- ✚ Create a safe environment for students to feel relaxed about getting out of their comfort zones.

Deadline: Tuesday, July 24, 2018 12 pm

Please send a letter of interest, resume, proof of teacher certification, references, copy of transcripts and at least three letters of recommendation to:

Monika Cook, Administrative Assistant
Columbia School District, 11775 Hewitt Road, Brooklyn, MI 49230
monika.cook@myeagles.org